

**GENESIS SCHOOL, INC.
BOARD OF DIRECTORS
MEETING MINUTES
Tuesday July 30th, 2024**

Call to Order:

Dr. Tom Stephens called to order the Board of Directors meeting on July 30th, 2024 at 7:33 a.m. at The Genesis School Building 3800 East 44th Street, Kansas City, MO 64130 some members attended via Zoom.

Board Members Present:

Board Members in attendance: Kenda Caskey, Ashley Garrett, Dan Haley, Tina Hinds-Booth, Kyle Hollins, Beth Ruf, and Dr. Tom Stephens

Genesis Staff: Kevin Foster, Bryan Segal, Vincent Wright, and Gina Ross

Action Item 1. Motion to Approve the Proposed Agenda July 30th, 2024 Board Meeting:

Dr. Tom Stephens

Motion to approve by: Beth Ruf and seconded by Kenda Caskey; the motion approved unanimously.

Action Item 2. Motion to Approve Minutes from May 29th, 2024 Board Meeting:

Dr. Tom Stephens

Motion to approve by: Beth Ruf and seconded by Kenda Caskey; the motion approved unanimously.

REPORT: Governance

In the Board Packet are three items pertaining to Board Organization, Board Calendar, and Board Policies. Each line item must be approved. The Standing Committees are Finance, Governance, and Performance. **The Finance Committee** role is to oversee the physical affairs of the organization by ensuring that proper systems, procedures and controls are in place. **The Governance Committee** role is to look after the general affairs of the board by ensuring board processes, structures, and roles are effective and by equipping each board member with the proper tools and motivation to carry out his or her responsibilities. **The Performance Committee** role is to provide oversight and recommend to the full board the policy and the resource decisions necessary to execute the school improvement plan and accomplish the goals of the school. Both have the board members listed. **24-25 Officers** are Tom Stephens, President, Kenda Caskey, Vice President, Beth Ruf, Treasurer, and Ashly Garrett, Secretary. Ron Dempsey, will serve on the finance committee. The Board Calendar list every board, executive, and committee meeting and dates for the 24-25 school year. The Board policies are the policies set forth by the state of Missouri for school operations school operations, and educational instruction. These policies are a model of the MCPSA.

Action Item 3. Motion to Approve Proposed Board Organization for 2024-2025:

Dr. Tom Stephens

Motion to approve by: Ashley Garrett and seconded by Kyle Hollins; the motion approved unanimously.

Action Item 4. Motion to Approve 2024-2025 Board Calendar:

Dr. Tom Stephens

Motion to approve by: Kenda Caskey and seconded by Beth Ruf; the motion approved unanimously.

Action Item 5. Motion to Approve 2024-2025 Board Policies:

Dr. Tom Stephens

Motion to approve by: Kenda Caskey and seconded by Beth Ruf; the motion approved unanimously.

Finance Report

Bryan Stigall

Month Ending June 30th, 2024 Summary Financials:

Bryan briefed Financials using the Finance Executive Summary. He gave information pertaining to the revenue, expenses, and net income. **Revenue:** is within 2% of the budgeted amount. The largest variance is in the county revenue due to lack of billing and reimbursements in mental health. **Expenses:** Expense variance is primarily due to payroll expenses, due to shifting the July payroll to FY 2023. Outsourced special education, due to only one student was placed in alternative placement. Food, we are still closing our FY 2024 expense, this will roll over into FY 2025. **Balance Sheet** assets as of June 30th, 2024 are \$3,270,306. Other information in the board packet included finances as budget comparison YTD to actual, statement of financial position, balance sheet, check register, and bank of America and Commerce credit card transactions.

Action Item 6. Motion to Approve the June, 2024 Financial Report: Dr. Tom Stephens

Motion to approve by: Dan Haley and seconded by Kyle Hollins; the motion approved unanimously.

Payroll Schedule: Inside the board packet is the 24-25 payroll schedule. The schedule has the payroll start and end dates, and the payroll date. The payroll is to be paid on a bi-weekly schedule on Wednesdays unless there is a holiday.

Action Item 7. Motion to Approve the Payroll Schedule: Dr. Tom Stephens

Motion to approve by: Dan Haley and seconded by Kyle Hollins; the motion approved unanimously.

Academic Director

Vincent Wright

Summer School Wrap-Up: Mr. Wright gave the board members and update on summer school. Atomic Boost was the name of the Genesis Summer school program. The program was designed to provide intensive additional instructional support for students who need more time and more intensive experience and to continue to catch up in reading and math. It was finished on July 5th, The attendance was good and the staff attendance was excellent. He covered student growth observed via iReady, which was significant.

24-25 Academic Improvement Plan: Mr. Wright covered the academic improvement plan, highlighting instructional improvement areas. He also presented the outline for the weeks of professional development planned before the start of the school year.

1. **Enrollment Update:** for the upcoming school year we have reenrolled 84.7% of the targeted amount for students. We have accepted 40 new students and anticipate 75 new students.
2. **Staffing Update:** Inside of the Board packet are the names and roles of the teaching and para professional staff. All members are at least sub certified. We still have open positions for a 7th and 8th grade ELA teacher and a reading interventionist.
3. **Charter Renewal Planning:** This is a five-year strategic plan. We are making an update to the Mission and Vision Statement, and added to the Core Beliefs all as a result of the November planning session and the public hearings. The narrative will also include a new enrollment priority for High Risk, enrollment targets and a five-year budget. **Section 1** includes the history and background of the school, also the strategic pillars. **Section 2** includes academic staffing, academic model, reading support and literacy. Character education, family and community engagement, caring communities, eliminating barriers to entry, and attendance. The board reviewed and discussed a timeline/backwards plan that has a vote from the commission in October, September has a public hearing and Board review. So far, we have completed drafty strategic pillars, MCPSC/Genesis staff meeting, timeline and committee meetings, and June strategic plan development VIA workshops.
4. **2024 MAP Preliminary Results:** The board reviewed initial results and estimates of MPI's based on preliminary results. We will have increased the amount of students scoring proficient in math and ela while decreasing the amount of students scoring below basic. The projected Map Performance Indexes will remove the school above the floor rating in both Math and Science and is clear evidence of improvement.

Public Comment: None Heard

Motion to Adjourn Meeting at 8:30 a.m. by Dr. Tom Stephens
1st Kenda Caskey 2nd Beth Ruf
Minutes submitted by Gina Ross